

LEVEL 3 TEAM LEADER



DURATION
12-15 months



AREA OF THE BUSINESS
Branches/Stores/Head Office



QUALIFICATION - Level 3 Apprenticeship, equivalent to 2 A-Level Passes



ENTRY REQUIREMENTS - Working within a team environment and within a role that will allow them to put their learning into practice. They must not already hold a Level 3 qualification or above in Management.



WHO IS THIS PROGRAMME FOR? - Colleagues in a first level Management role. E.g: Supervisor, Team Leader, Assistant Branch Manager. This programme would also be suitable for colleagues who are going to be promoted into one of those roles within the next 3-6 months.

Team Leaders on this programme focus on 3 areas, Operational management, People management and Self management. Individuals will learn how to identify strategic opportunities, deliver operational effectiveness and understand project management to meet Business requirements.

Learn how to recruit, provide direction and support colleagues within the team to deliver goals and be the best they can be.

The team leader programme covers emotional intelligence, effective communication, conflict management and interpersonal skills.

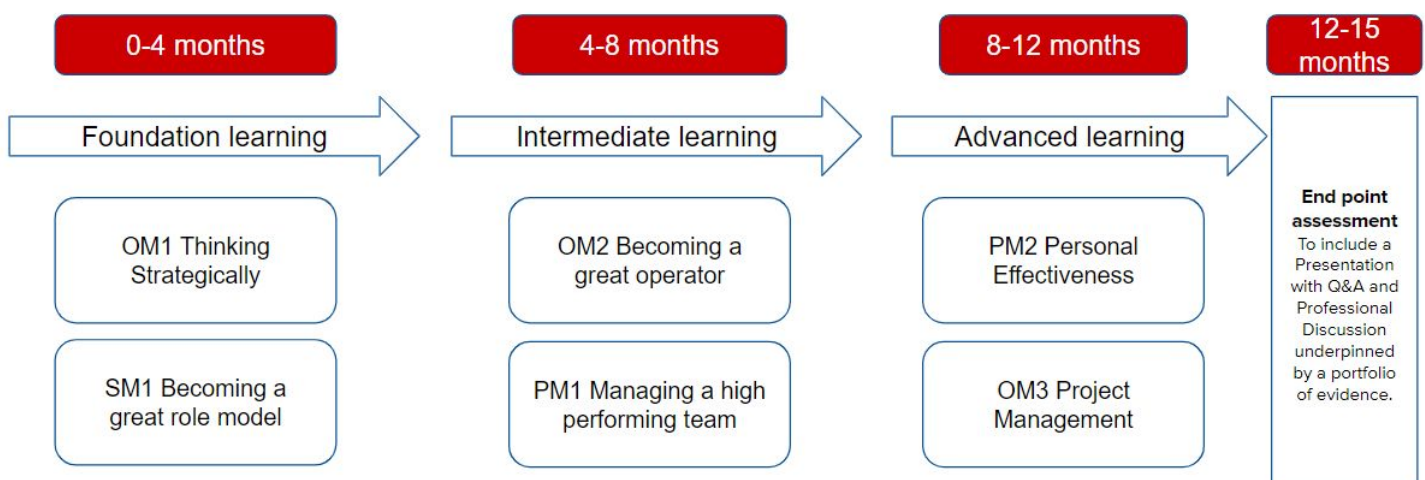
THE PROGRAMME

L3 BMF Team Leader



Timescale: 12-15 months

Entry Criteria: new to the organisation or recently promoted into a team leader role.

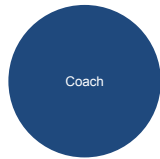


WHAT WILL THE LEARNING LOOK LIKE?

We're focused on making the learning experience engaging for the apprentice and sector relevant. The apprentice will build on their knowledge, skills and behaviours a number of different ways, including:



Webinars to cover practical training and teaching of theory from one of our experienced coaches. This will include skills, knowledge and behaviour development and will include subject specialists related to the programme and the sector.



Every Level 3 Apprentice will be supported by a Management Development specialist from within the Apprenticeship team. They will hold regular coaching sessions to assess progress on the programme and support personal development.



Learners will capture their learning in a online portfolio that demonstrates their knowledge, skills and behaviours. Technology will be used during the apprenticeship for research, completing e-learning and attending webinars.



Subject experts within the business and the sector will be key to building knowledge, skills and behaviours. Networking will play a vital role in the programme.



Personal development planning is key to the programme and will ensure the learner has clear goals to meet their development needs and future career aspirations. At set intervals during the programme, learners will be required to update their Leadership team with their progress.

WHAT COULD THE FUTURE LOOK LIKE?

For colleagues on this programme, we would expect them to be operating at an team leader level within 12 months, if they aren't already at the start of the programme. The programme will help develop all the skills required to be a great team leader.

After successful completion of the programme and time within the role of a team leader they will then have the opportunity to progress to the Level 5 Programme which will support them to become a Manager.

HOW TO APPLY?

Contact us at info@leapapprenticeships.co.uk with your name, contact number and email address.